

Dear Deleading Contractors, Lead-Safe Renovation Contractors with authorized Supervisor(s) to perform Moderate Risk Deleading, and Owner/Owner's Agents:

The Massachusetts Department of Labor Standards (DLS) and the Childhood Lead Poisoning Prevention Program (CLPPP) have worked to streamline the deleading notification procedures required by M.G.L. c. 111, s. 197, [454 CMR 22.00](#) and [105 CMR 460.000](#). Effective immediately, DLS will only accept notification of Deleading work by contractors, property owners and/or their agents via an online Deleading Notification system, which will be a more efficient notification process for our regulated public. The notification system is located in the bottom right of DLS's home page in the "Online Services" section at www.mass.gov/dols, and again in the "Quick Links" section of our Lead Program page. The system includes a two-part form. Users must fill in all fields completely.

Site Information Section

1. Indicate whether the deleading project is a routine or waiver notification project.
2. Next, verify the correct property address at the USPS address verification site and enter the address information.
3. Check the property's previous lead history on the CLPPP database and enter inspection information.
4. All fields are required information fields and must be completed in order to submit the form.
5. Once all the fields are complete, select either the **Contractor** or **Owner/Owner's Agent** form link.
6. If the form won't submit, scroll up and look for any fields highlighted in red, enter the proper information and click on the button again.

Deleading and Lead-safe/Moderate Risk Contractor Section

- Enter your company and contact information along with your license type and license number.
- If you are a Lead-safe Renovation contractor, list the name and Moderate Risk (MR) Authorization number of the supervisor performing the work.
- Indicate type of deleading work methods that will be performed.
- Enter project start and end dates and time of day work is to be performed.
- Email the notification form to the appropriate Board of Health; email addresses are provided at the included link.
- Sign and date the form.
- Click Submit
- If the form won't submit, scroll up and look for any fields highlighted in red, enter the proper information and click on the submit button again.

Owner/Owner's Agent Section

- Enter owner(s) and owner's agent(s) names.
- Indicate type of deleading work methods that will be performed.
- Enter project start and end dates and time of day work is to be performed.
- Email the notification form to the appropriate Board of Health; email addresses are provided at the included link.
- Sign and date the form.
- Click Submit.
- If the form won't submit, scroll up and look for any fields highlighted in red, enter the proper information and click on the submit button again.

You will receive a confirmation of your submission via the email you provided on the form. Please remember to notify all appropriate agencies and occupants of the residential premises in accordance with [454 CMR 22.10](#) and [105 CMR 460.150](#). If you have any questions, please contact DLS at 617-626-6960.